

JOB OPPORTUNITY

Monitoring & Evaluation and Learning (MEL) Officer – Kafue Flats Climate Resilience and Adaptation Project (KaF-Adapt) and the Kafue Flats Wildlife, Habitat, Health and Livelihoods Project (KaF-Wild).

The Government of the Republic of Zambia is accessing funding from the Global Environment Facility (GEF) in the 8th replenishment cycle in collaboration with WWF US as a GEF Agency and International Crane Foundation (ICF) as the implementing partner for the two projects “*Kafue Flats Climate Resilience and Adaptation Project (KaF-Adapt)*” and the “*Kafue Flats Wildlife, Habitat, Health and Livelihoods Project (KaF-Wild)*” under the Ministry of Green Economy and Environment (MGEE) and the Ministry of Tourism, through its Department of National Parks and Wildlife (DNPW).

The projects’ objectives are to secure key wildlife species of the Kafue Flats landscape, promote socio-economic benefits to local communities through wildlife-based economies, reduce vulnerability of communities to water scarcity and promote adaptation through resilient livelihoods in the Kafue Flats.

This five-year project will be implemented in a region of Zambia highly impacted by droughts and floods intensified by climate change to be managed through a Project Management Unit (PMU) to be hosted by International Crane Foundation in Lusaka and implemented in the Kafue Flats Ecosystem particularly Blue Lagoon and Lochinvar National Parks in Shibuyunji, Mumbwa, Itezhi-tezhi, Namwala, Monze and Mazabuka districts, in line with the 20-year collaborative management partnership agreement signed by ICF, WWF and DNPW in 2022.

The project seeks to hire a Monitoring & Evaluation and Learning (MEL) Officer who will report to the Project Manager.

Responsibilities: The M and E Officer to will lead the design of an M&E frameworks to track project progress, design and manage a database that helps maintain data collected over the course of project, support reporting, reflection and adaptive management, support the mid-term review, the terminal review and routine monitoring activities of the project progress and the capturing and dissemination of lessons learnt. Detailed terms of reference can be accessed on www.savingcranes.org , [Global Environment Facility \(GEF-8\) Projects – Ministry of Green Economy and Environment](http://Global Environment Facility (GEF-8) Projects – Ministry of Green Economy and Environment) and Projects – Ministry of Tourism

Qualifications and Requirements

- A Bachelor’s degree is required in natural resources management, environmental science, community development, or a related field management.
- A qualification in project management and/or monitoring and evaluation
- Must have at least 5 years of relevant work experience. A Master’s degree in the above-mentioned fields will substitute for 2 years of experience
- Ideally 2 of those years of experience will be in the design and implementation of M&E systems for development or conservation projects implemented by national/international NGOs/agencies/government
- Experience in knowledge management is an advantage
- Strong analytical skills/expertise in analyzing and managing data is required
- Experience in research methods, designing and implementing tools and strategies for quantitative and qualitative data collection, analysis and production of reports is preferred
- Experience using statistical and database management software is an advantage
- Familiarity with PPMS (Program and Project Management Standards) and results-based management principles, tools, and techniques is preferred
- International, developing country field experience is preferred, especially in a monitoring and evaluation role in a development or conservation context
- Energy, enthusiasm and a “can-do” approach
- Reporting and communication skills are required.
- Female candidates are encouraged to apply.

Application process: Send applications attaching copies of qualifications and a CV of not more than four (04) pages by email to icfjobs@savingcranes.org with the specified subject of Monitoring & Evaluation and Learning (MEL) Officer. Deadline for applications is Friday 30 January 2026.